



PREESALL TOWN COUNCIL
Minutes of the meeting of the Civic Events and
Celebrations Committee held on Tuesday 25th March
2026 at 6pm in Preesall and Knott End Youth and
Community Centre.

Present: Cllr A Hayes (chair) Cllr T Johnson, Cllr P Orme, Cllr S Dobbie, Cllr K Tunstall, Cllr A Shewan

In attendance: Debbie Smith – Incoming Clerk to the council, Alan Whalley – Out-going Clerk to the council

1.1 (2026 26) Apologies for absence

Nil

2.2 (2025 26) Declaration of interest and dispensations

Nil

3.3 (2025 26) Minutes of the last meeting

Councillors **resolved** to **approve** a correct true record the minutes of the meeting held on 3rd March 2026.

4.4 (2025 26) Public participation

No members of the public or press in attendance.

5.5 (2025 26) May Day – Monday 4th May

The committee **reviewed** and **discussed** all tasks in progress for this event in the order within appendix A (can be found at end of the agenda) and **resolved** any outstanding actions, timelines and the owners of the actions going forward.

The committee **reviewed** and **discussed** the tasks completed within the May Day Appendix, and **resolve** it is up-to-date, and all actions are accounted for.

The committee **resolved** to add the following item to the full council agenda to be resolved at the April meeting under the header 'Preesall Town Presence at the May Day Event', to ask if members of the council would sit at the table to be available to residents if they wished to discuss anything with the council.

6.6 (2025 26) Lancashire Landings – Saturday 25th April 2026

The committee **reviewed** and **discussed** all tasks in progress for this event in the order within appendix C (can be found at end of the agenda) and **resolved** any outstanding actions, timelines and owners of the actions going forward.

The committee **reviewed** and **discussed** the tasks completed Lancashire Landings Appendix, and **resolved** it is up-to-date, and all actions are accounted for.

The committee **resolved** no items to the full council agenda for resolution at April's meeting.

CONFIRMED RESOLVED FORMAT OF LANCASHIRE LANDINGS EVENT

1. Assembly at the Battle of Britain Memorial
2. To start at 11am with words of welcome from the mayor
3. Explanation of the event, and why we are meeting, from a councillor
4. Revealing of the plaque

5. Raising of the flags, Union Standard above Fusilier flag
6. Words of explanation by the Bay Flying Club, as to why it is important to commemorate this event
7. An address from the Royal Regiment of Fusiliers
8. Pray from the clergy
9. Last Post
10. Reading of the Exultation by a member of the British Legion (if none present, then a member of the council)
11. Closing words of thanks from the mayor
12. Refreshments

7.7 (2025 26) Date and Time of the Next Meeting

Monday 20th April 2026, starting at 6pm

The chair closed the meeting at 8pm

APPENDIX A – MAY DAY EVENT 4th MAY 2026

Task in Progress	Reference Minute	Details of Task	Details of Possible Improvements by Discussion of Committee/ Actions to take	Task to be Actioned by
	5 (2025 26)	Ask if Stalmine Scouts would like to attend	Heard nothing via emails will chase when the half term has finished in person, and report back to the committee	Clerk – Debbie Smith
	5 (2025 26)	Ask Stalmine council if they wish to have a table	It was resolved at Stalmine’s March meeting that they will have a table, but maybe slightly delayed arriving at the event.	Clerk – Debbie Smith
	5 (2025 26)	Medals for May Pole dancers	It was confirmed to place an order for 50 medals at Moorside Medals, Trophies and Awards based in Hambleton. The clerk will place the order with Preesall T.C. at the top, a Lancashire rose in the centre, and May Day at the bottom.	Clerk – Debbie Smith
	5 (2025 26)	Gazebo	Clerk is to order the gazebo, with confirmed design from the council, with water weights included after the meeting/.	Clerk – Debbie Smith
	5 (2025 26)	Comms with the police, to ask if they wish to offer bike stamping	Sgt Jones from Garstang will be attending, no comms if the police wish to offer any services such as bike marking etc. Will update with any comms at the next meeting.	Clerk – Debbie Smith
	5 (2025 26)	Comms with poo patrol, to ask if they wish to attend	Confirmed they will be attending	Clerk – Alan Whalley
	5 (2025 26)	RSPCA – Stalmine	Still no call back. Clerk will follow up with an email.	Clerk – Debbie Smith
	5 (2025 26)	Enquire about having birds of prey	Written to Turbary Woods at Lostock Hall. Still no reply from enquiry form made. Clerk tried to follow up with a direct email, but the address on the website just kept bouncing back.	Clerk – Debbie Smith
	5 (2025 26)	Comms with Warren Cummings (fair and food van)	It was confirmed that the council would use another vendor for the fair, as Warren could not provide any. Alan will confirm this with the other fair provider. The council will now have a fair booked for the event.	Clerk – Alan Whalley
	5 (2025 26)	Written to FOKEL	FOKEL are interested and want to do a coconut shy stall, but with books. Clerk to chase response up from FOKEL, and to report at the next meeting.	Clerk – Debbie Smith

	5 (2025 26)	Left voice mail for Wyre juniors re: stalls	Still no response and will chase up.	Cllr Phil Orme
	5 (2025 26)	Coastguard awaiting confirmation	No response to date. Cllr Johnson will call Mark Goodworth but may know till the last minute due to the nature of their job.	Cllr Johnson
	5 (2025 26)	Awaiting confirmation from Hambelton Primary on attendance for may pole dance	Still no response. To chase up and report back at the meeting and email again.	Clerk – Debbie Smith
	5 (2025 26)	Enquire if the youth group wish to have a stall	Cllr Orme confirmed the youth group do not wish to attend.	Cllr P Orme
	5 (2025 26)	To contact St Aidan's, over band playing	Will meet with the headteacher soon and will discuss then. To report back at the next meeting.	Cllr T Johnson
Additional Actions added at the meeting from discussions held				
	5 (2025 26)	To contact John Squires to ask if Wyre Brass wishes to attend.	No response presumed nonattendance.	Clerk Debbie Smith
	5 (2025 26)	(Help PKE) – To have a tombola stall	Confirmed they are not attending	Chair – Andrew Hayes
	5 (2025 26)	Military – Veterans (British Legion)	Confirmed they will be attending and will have a play your cards right stall, and to promote themselves.	Cllr Orme
	5 (2025 26)	HOPE (HUB)	To ask if they wish to have a child-based stall at the event, maybe something with the children's groups held there. To report back at the next meeting.	Cllr Dobbie
	5 (2025 26)	Advertising the event	Poster to be created, placed in notice boards/ Facebook, update at the next meeting.	Clerk – Alan Whalley

Resolved: Below is the May Day Appendix of task's up to date completed/confirmed for the event

Task Completed	Details of Task	Task Completed/Confirmed	Task to be Actioned by
	Ask if Stalmine Primary would like to participate in the May Pole dance	Confirmed not attending	Clerk – Debbie Smith
	To contact Stalmine Primary, to discuss if school band (Rock Steady) wish to attend	Confirmed not attending	Clerk – Debbie Smith
	To contact Stalmine Primary, to ask if they wish to have any stalls/games at the event/ reminder to use their own liability insurance	Confirmed not attending	Clerk – Debbie Smith
	Comms with porta loo company	To pass on Cllr Phil Ormes number to the company to open the gate – will do closer to the time.	Clerk – Alan Whalley
	Enquire about Tai Chi attending	Confirmed not attending	Cllr P Orme
	Enquire about having line dancers (Wyre Stompers)	Confirmed attendance as well as a demonstration will put on a workshop and the get public involved	Chair – Andrew Hayes
	Enquire about petting zoo	Confirmed not attending. Spoke to the petting zoo, they	Cllr S Dobbie

		cannot attend as they do not have liability insurance.	
	Book Trauma kit from Wyre B	booked, Tony will collect and returned it.	Cllr T Johnson
	Children's entertainer	booked and confirmed	Clerk – Alan Whalley
	Fire Department	booked and confirmed	Clerk – Alan Whalley
	Police	booked and confirmed	Clerk – Alan Whalley
	Milkshake van	booked and confirmed	Clerk – Alan Whalley
	Ice cream van	booked and confirmed	Clerk – Alan Whalley
	Nick to PA the day confirmed	booked and confirmed	Clerk – Alan Whalley
	Fleetwood Charity school May pole dancing	booked and confirmed	Clerk – Alan Whalley
	Saint Williams school May pole dancing	booked and confirmed	Clerk – Alan Whalley
	Carters School cheerleaders	booked and confirmed	Clerk – Alan Whalley
	Toilets booked for only to pay for transport	booked and confirmed	Clerk – Alan Whalley
	Cllr Shephard family member will be in attendance for the position of paramedic for the event	booked and confirmed	Clerk – Alan Whalley
	Events License for the day	Submitted to Wyre	Clerk – Alan Whalley
	Face painter awaiting confirmation	Booked and confirmed	Clerk – Alan Whalley
	OWSAC	Confirmed they will not be attending	Clerk – Alan Whalley

APPENDIX C – LANCASHIRE LANDINGS 25th APRIL 2026

Task in Progress	Reference Minute	Details of Task	Details of Possible Improvements by Discussion of Committee/ Actions to take	Task to be Actioned by
LANCASHIRE LANDINGS	6 (2025 26)	Awaiting reply from British Legion	Local Standard will attend. The Legion called back, and there will be at least 3 in attendance.	Cllr T Johnson
	6 (2025 26)	List of invites	A list of invites has been provided to the clerk. The clerk will start the invites after the meeting and give	Cllr T Johnson

			any updates at the next meeting.	
	6 (2025 26)	Contact Alister about the last post	Cllr Johnson is to meet the head soon and will ask if it is possible to have Alister's parents contact to speak to him.	Cllr T Johnson
	6 (2025 26)	To write a small explanation to commemorate the event to be read out at the event.	Completed and will be read at the event.	Cllr T Johnson
	6 (2025 26)	To complete a final version of the information board to be displayed one to be displayed at NatWest shelter, one at Middle shelter on the sea bank area.	Astro Signs are currently in production with the information board update to follow at the next meeting.	Cllr P Orme
	6 (2025 26)	Stone plaque to be placed in the gardens	Wyre Memorials are in production with the stone, to follow up at the next meeting.	Cllr P Orme
	6 (2025 26)	Fusiliers Flag	The flag has been ordered and paid, awaiting delivery, follow up at the next meeting.	Cllr P Orme
	6 (2025 26)	Where to celebrate afterwards for tea/coffee.	This has now been arranged with Cllr Hayes; he has provided the clerk with contact details. The clerk will confirm times and numbers with the club once invites are confirmed. Update on numbers to follow at the next meeting.	Clerk – Debbie Smith
	6 (2025 26)	Send out reminders to council members to attend the event	Emails sent out to council members, Debbie Smith to note again in full council agenda email.	Clerk - Debbie Smith
	6 (2025 26)	Send out confirmed details to councillors	The clerk will email details with an official invite to members.	Clerk- Debbie Smith
	6 (2025 26)	Advertising the event	Poster to be created, placed in notice boards/ Facebook, update at the next meeting.	Clerk – Debbie Smith

Resolved. Below is the Lancashire Landings Appendix of task's up-to-date completed/confirmed for the event

Task in Progress	Details of Task	Details of Task Completed/Confirmed	Task to be Actioned by
	Contact Reenactors	Not available.	Cllr T Johnson
	Send out reminders to council members to attend the event	Emails sent to council members.	Clerk – Alan Whalley/Debbie S